

## **Parent/Carer/Guardian Responsibilities**

**I confirm that I accept the Parent/Guardian/Carer Responsibilities as outlined below:**

1. **Parent/Guardian/Carer note:** If your child has poor behaviour whilst being transported to and from school, travel assistance **will be withdrawn** and it will be your responsibility to convey your child to and from their school at your own cost for the remainder of the academic year.
2. All passengers **must** wear their respective seatbelt and **must** be seated for the whole journey. Failure to do so may result in your child having travel assistance withdrawn and it will be your responsibility to convey your child to and from their school at your own cost for the remainder of the academic year.
3. It is advisable that all students should wash/sanitise their hands before embarking and disembarking.
4. **No food or drink** may be consumed at any time whilst on transport. All food or drink items will be securely stored in a bag and in a sealable wrapper or container to reduce the risk of any contact with others.
5. **No Valid Pass, No Travel-** All students on the school bus will present to the driver their bus pass prior to boarding the vehicle. If they do not have a valid pass, then regardless of eligibility or not they cannot access the bus.
6. I will follow the Government Advice and Guidance: [www.gov.uk](http://www.gov.uk) regarding Coronavirus and if required I will inform the Integrated Transport Unit as soon as possible via Email: [eia@middlesbrough.gov.uk](mailto:eia@middlesbrough.gov.uk).
7. You will need to state what School bus your child has access to, your child's name and your contact telephone number – see below.

## **General Data Protections Regulations Act 2018**

## **Privacy Statement**

We will only use the information you give us for transport/ travel support purposes and administering Home to School Transport. We will look after personal information securely and we will follow the Data Protection legislation. We will not give personal information about you to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out to provide transport for our passengers. You should refer to the Privacy Notice on our council website for further information relating to the processing of personal data.

I give consent as parent/guardian/carer for the personal information held to be used in the business of providing Home to School.

**Name of Child:**

**Address of Child:**

**School child attending:**

**Parent/Guardian/Carer Name:**

**Contact Number:**

**Signature:**

**Date:**

\*Delete as appropriate