

The Minutes of the 29th Annual Meeting of the Stainton & Thornton Parish Council held in the Memorial Hall, Stainton at 7.15 p.m. on 19th May, 2015

24/15, The Clerk to the Council welcomed the 4 Parish Councillors present, duly elected on 7th May, 2015: P/Cllrs. Alan Liddle, Alan Conroy, Jim Holmes, and Chris Dean, who duly signed the Declarations of Acceptance of Office. The 5th Elected Parish Councillor, David Coupe, was not present.

25/15, Election of Chair of the Parish Council for 2015/16 The Clerk requested nominations for Chair. Cllr. A. Liddle was proposed by Cllr. A. Conroy, seconded by Cllr. J. Holmes. There were no other nominations. Cllr. Liddle accepted and was unanimously elected. He then signed the Declaration of Acceptance of Office.

26/15, Apologies for absence None received.

27/14, The Annual Report of the Acting Chair of the Council for 2014/15 The Annual Report was received and accepted by the Council. It was agreed that the report would be circulated to all households in Stainton & Thornton, displayed on the village notice boards and put on the Middlesbrough Council/Parish Council website.

28/15, The Financial Accounts of the Council for the financial year to 31 March 2015, the report of the Responsible Financial Officer (the Clerk) and review the Assets Register The P/Council account for 2014/15 and the Report of the Responsible Finance Officer (the Clerk) were agreed and accepted by the P/Council, and signed by the Chair and the RFO. An explanation was given re the Precept/Council Tax Support Grant. The updated Assets Register was reviewed and accepted by the Parish Council. The present arrangement with Baines Jewitt (Accountants) re the Clerk's PAYE would continue. Copies of the Annual Return had been circulated to P/Cllrs. for final approval on June 9th.

29/15, Comments from the Internal Auditor – deferred until 9th June, 2015.

30/15, Election of Vice Chair of the Council for 2015/16 Nominations were invited for the position of Vice Chair. Cllr. Jim Holmes was nominated, proposed by Cllr. A. Conroy and seconded by Cllr. A. Liddle.

Cllr. J. Holmes accepted the position and duly signed the Declaration of Acceptance of Office.

31/15, The Committee arrangements of the Council and elect Committee Chairs *Resolved that* the present committee arrangements continue. The Election of Chair of the Environment Committee: Cllr. David Coupe was unanimously elected in his absence as Chair of the Env. Cttee. The Clerk would continue as Secretary. It was **resolved** that Cllr. A. Liddle would continue to Chair the Planning Cttee. and the Crime & Disorder Cttee., both of which comprise the full Parish Council.

32/15, To elect residents to the Environment Committee Env. Cttee. members would be invited to continue as at present. Residents would be confirmed at the next Environment Cttee. mtg. Agreed by the P/Council.

33/15, P/Council Members of the Friends of Stainton & Thornton Green Spaces organisation and confirmation of funding for the insurance cover for Kell Gate Green and the payment of water charges for the field alongside Kell Gate Green Members chosen to attend Friends of S & T Green Spaces meetings were: P/Cllrs. A. Liddle, A. Conroy, Jim Holmes and Chris Dean. Minutes would in future be issued to **all** Parish Councillors, who were all welcome to join the Friends' group. Funding for the public liability ins. cover for Kell G G and payment of water charges were confirmed by the P/Council. **Resolved that** the amount for the Friends of S & T GS insurance cover for "Mowers & Machinery" would be increased from £1648.00 to £3000.00.

34/14, Review of the Council's Standing Orders and agreement of any changes required for 2015/16 The SO's were duly reviewed. **Resolved** that no changes were required. Acceptance of the current model was proposed by Cllr. Jim Holmes, seconded by Cllr. A. Conroy and carried.

35/15, Review of the Council's membership of Cleveland Local Council's Association, appoint two representatives to CLCA and authorise the payment of the CLCA subscription The Council's membership was reviewed; Cllr. A. Liddle proposed continuation of membership, seconded by Cllr. A. Conroy and agreed. The Chair & the Vice Chair were duly appointed as the two representatives to CLCA. Payment of the CLCA subscription was authorised by the P/Council.

36/15, Review of the Insurance Cover of the Council and authorisation of payment of the next annual premium due on 1 June 2014

The insurance cover had already been discussed earlier in the meeting. The payment of the premium for 2015/16 was authorised. It was noted that all necessary Risk Assessments had been duly completed by the Cncl before the year-end.

37/15, Review of the salary level of the Clerk to the Council and authorise any change in salary for that level as will be recommended jointly by NALC and SLCC and backdated to 1 April 2015

The salary level of the Clerk was reviewed and would remain at Spinal Level 17 for the year 2015/16. Any change in salary for that level recommended jointly by NALC & SLCC was authorised and would be backdated to 1 April 2015.

38/15, The Clerk's Report of any urgent correspondence and authorisation of any urgent expenditure

(a) Following receipt of an email dated 10th May, 2015 from Mr. Chris Stout re the Fence at Cedar Drive, it was agreed that a disclaimer would be sent to him for any responsibility as a Parish Council for the fence. The Parish Council had resolved in April 2015 to take no responsibility for the fence. (b) Co-option: a nomination had been received from Mrs. Angela Cooper. The Parish Council formally accepted the nomination and Mrs. A. Cooper was duly co-opted as a Parish Councillor. The remaining vacancy was being advertised in the Village Newsletter.

39/15, Planning Applications requiring a response before the next meeting

Cllr. A. Liddle reported that there were none at present requiring a response

40/15, Review of the Budget of the Council for 2014/15

The Budget figures were reviewed, discussed and re-accepted by the P/Council.

41/15, Suggestions for any new agenda items for future meetings of the Council

New Dog Fouling Signs were suggested as an agenda item for the June meeting. Samples would be requested from Middlesbrough Council.

42/14, The next business meeting of the Council Tuesday, 9th June, 2015 at 7.15 p.m. in the Memorial Hall, Stainton

Apologies were received in advance from Cllr. Jim Holmes. The Chair formally closed the meeting at 9.05 p.m.

Accepted as a true record and signed Date

Minutes taken by Mrs. M. Newbould (Clerk to the Parish Council), 4 Thornton Close, Thornton TS8 9BT, Tel. 01642 590340 Email: mrnewbould@yahoo.co.uk

