

Work experience that works for you

Mobile Maintenance Volunteer

Our work experience placements have been developed to support residents from a range of backgrounds and with different levels of ability.

Your role

Mobile Maintenance Volunteer

What you'll be doing

As part of your role, you'll be:

- helping to maintain the security of council premises, including setting alarm systems
- making sure premises are appropriately lit and heated
- making sure that all outside areas of the site are in a clean condition and are free from hazards and debris. This will include:
 - litter picking
 - spot cleaning
 - gritting and salting
 - removing snow and ice from pathways and access routes
 - removing rubbish
- portering goods and materials, moving furniture and equipment, taking delivery of goods and materials for distribution or storage
- doing duties around building refurbishment, usually minor maintenance, including painting and decorating, and minor plumbing, joinery, and glazing work
- cleaning as required, including toilet cleaning, mopping, burnishing, vacuuming, and dust damp wiping
- supporting Building Management to make sure contractors and staff comply with all health and safety policies and procedures in the premises
- working flexibly to meet the demands of the building, including responding to any usage after the normal building closing times etc.
- carrying out work in accordance with the site work schedule/service area demand
- dealing with enquiries from staff, employees of the authority, contractors, and members of the public
- working with the Asset Management team, including Design Services and the Health and Safety team
- working with pest control technicians
- working with the support teams to get experience of budget management, including customer engagement and expectation
- working at different sites as needed

Work experience that works for you

- delivering daily workload in accordance with site / management instructions
- regularly inspecting all sections of the building, ensuring all areas in and around the building are safe and maintained to a high standard of tidiness and cleanliness, and all relevant legislation is adhered to (for example, health and safety, COSHH), carrying out risk assessments where needed, and reporting any repairs needed to the appropriate person
- contributing to developments to improve the service, including attending training courses as appropriate

What are the working days?

To be confirmed

How long will the placement last?

To be confirmed

Is a DBS check needed?

To be confirmed

Other responsibilities

Everyone who does a work placement with us will need to:

- embrace the values of Middlesbrough Council
- demonstrate a commitment to the principles of equality of opportunity and fairness of treatment in relation to their role and adhere to the council's work experience policy in carrying out their placement
- respect all confidentiality and principles and practice of the Data Protection Act
- comply with Health and Safety policies and legislation

How to apply

You can apply online by completing the [online application form](#).

If you're having trouble with the online application form, you can email us at 50futures@maes.ac.uk or call us on 01642 811400.

If you have a disability, we'll make every reasonable effort to supply you with the necessary aids, equipment, or adaptations to help them you carry out the role.