

External Provider Work Experience Role Description



Middlesbrough Council work placements and those of our partner organisations have been developed to support residents from a range of backgrounds and levels of ability.

Role: Site Assistant

Purpose of Post: To equip the participant comprehensive insight and taster of the skills and attributes needed for the role.

General duties:

- Cleaning and tidying all area's including external areas, bar, function room toilet and training rooms.
- Carrying out low level maintenance and decoration internal and external.
- Setting up for events as and when required in line with the facility programme.
- Supporting the caretaker/maintenance manager with duties.
- Working behind the bar as and when required – serving customers, taking payments.

Experience and Skills you will gain:

Working as part of a team
Problem Solving
Customer Service

Days/times required: Up to a Maximum of 30 hours per week (Negotiable)

Duration of the Placement: Max of 8 Weeks

DBS required?: No

Other Responsibilities

- All candidates are expected to demonstrate a commitment to the principles of equality and diversity Treat others with Dignity and Respect
- All candidates are expected to respect all confidentiality and principles and practice of the GDPR

- All work experience candidates are required to comply with Health and Safety policies and legislation.

Additional Learning / Training required?

- No formal qualification required – however health and safety at work/manual handling would be desirable.

Signed:

Date: