

## **Work Experience Role Description**

Middlesbrough Council work placements have been developed to support residents from a range of backgrounds and levels of ability.

**Role:** Dorman's Disco Assistant and day activities

**Service Area:** Learning Difficulties and other support needs, social evening and day activities

**Directorate:**

**Purpose of Post:** To assist with the general running of the Dorman's Disco, an adult appropriate disco for people with a learning disability/difficulty or other support need. Every Tuesday night at The Dorman's Club, Oxford Road. To support the staff team in taking door admissions, selling raffle tickets, DJing and general oversight of the event and the people attending.

To host a range of day activities, including attending Kirklevington Prison on Wednesday afternoons for joint activity sessions. Day activities can include crafts and tea and talk sessions.

### **General duties:**

1. Working alongside a team of helpers, with a support need in the following areas:  
Taking door admissions  
Selling raffle tickets  
DJing  
Tuck shop
2. General observations and oversight of the event, alerting staff team to any issues that may arise.
3. Attend Kirklevington Prison with a group of people we support to do a range of activity sessions.
4. Run activity sessions, preparing craft activities or tea and talk sessions.  
Setting up and tidying away at the office or in communal areas at service.
5. Develop new activity sessions alongside the people we support around interests they have.

### **Experience and Skills you will gain:**

- Experience hosting social events for adults with learning disabilities/difficulties or other support need

- Experience working alongside people with a support need in various roles
- Skills working with a variety of different people with various communication needs
- Conflict resolution, dealing with situations quickly and professionally
- Experience hosting activity sessions.
- Skills in crafts or card making.
- Personal – Communication, Team working, Problem Solving, Personal development

### **Other Responsibilities**

- All candidates are expected to demonstrate a commitment to the principles of equality and diversity Treat others with Dignity and Respect
- All candidates are expected to respect all confidentiality and principles and practice of the GDPR
- All work experience candidates are required to comply with Health and Safety policies and legislation.

**Days/times required:** Tuesday's 6.30pm – 9.30pm (Disco)

Wednesday's 1 – 4pm (Prison)

Any other times for activities

**Duration of the Placement:** Max of 8 Weeks

**DBS required:** Yes

**Additional Learning / Training required?**

Signed:

Date:

Up to 25 hours per week work experience, up to 8 weeks

Could lead on to further volunteering or paid work

Support workers potential, week work trial.