

***Small Societies Lotteries
'Statement of Accounts'***

Please follow these notes when completing the returns form:

1. The date the tickets went on sale
2. The date you stopped selling the tickets
3. The date of the draw
4. The amount of monies raised from the ticket sales
5. Any other proceeds that were received
6. The total amount of monies raised (4+5)
7. If the cost of the tickets were deducted from the proceeds, how much did the tickets cost?
8. If any commission to agents etc were deducted from the proceeds, how much did it cost?
9. If any other expenses were deducted from the proceeds, how much did it cost?
10. If any prizes were bought from the proceeds, how much did they cost?
11. The total of expenses that were deducted from the proceeds (7+8+9+10)
12. How much from the proceeds has been paid to the Society? (6-11)
(This must be at least 20% of the proceeds)

Please ensure that the form is signed and dated by you, as the Promoter and your two nominated Society Members.

If you have any queries please do not hesitate to contact the Licensing Team (01642) 728011.

**Small Societies Lotteries (Registration of Non-Commercial Societies) Regulations 2007
'Statement of Accounts'**

Schedule of Lotteries promoted by:

Registration No.

| LOTTERY NO. (WEEK/MONTH) | | | | |
|---|------|------|--|--|
| DATES TICKETS WERE ON SALE | FROM | (1) | | |
| | TO | (2) | | |
| DATE OF DRAW | | (3) | | |
| <u>LOTTERY PROCEEDS</u> | | | | |
| SALE OF TICKETS | | (4) | | |
| OTHER PROCEEDS | | (5) | | |
| TOTAL PROCEEDS (4+5) | | (6) | | |
| <u>LOTTERY EXPENSES</u> | | | | |
| COST OF TICKETS | | (7) | | |
| COMMISSION TO AGENTS ETC | | (8) | | |
| OTHER EXPENSES - SPECIFY | | (9) | | |
| COST OF PRIZES | | (10) | | |
| TOTAL EXPENSES (7+8+9+10) | | (11) | | |
| BALANCE FOR DISPOSAL BY THE PROMOTING SOCIETY (6-11) | | (12) | | |

Please continue overleaf



I hereby certify that the above is a true and accurate record of transactions relating to lotteries covered by this return.

Signed by Promotor: _____

Print Name: _____ **Date:** _____

Signed by Society Member (1) _____

Print Name: _____ **Date:** _____

Signed by Society Member (2) _____

Print Name: _____ **Date:** _____