

# Nunthorpe Parish Council

## Minutes of Meeting Held Wednesday 6<sup>th</sup> November 2013

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### **PRESENT:**

John Harrison (RFO), Charles Morrish, Jacqueline Webb, Philip Yates, David Leyland (Vice-Chairman), Ken Tomlinson.

### **IN ATTENDANCE:**

Resident – Bob Mullen, Community Council - Lesley Tomlinson (P/T), Angela Livingstone (NPC Clerk).

### **1.0 DISCUSSION OF CHAIRMAN'S RESIGNATION/APPOINTMENT OF NEW CHAIR/CO-OPTION OF NEW MEMBERS:**

1.1 Chairman's resignation - Clerk advised of Chairman's letter of resignation. Cllr Bonnington (handed Clerk letter) advising that he is resigning from the Parish Council due to other commitments. He then left the meeting. Cllr. Leyland advised that he is resigning as Vice Chair prior to the next meeting.

1.2 Appointment of new chair – Cllr. Yates stated that in his opinion there was one person he felt would make a good chairman and nominated Cllr. Tomlinson, seconded by Cllr. Webb, all members voted in favour. Members agreed that a letter of thanks be sent to outgoing members. **ACTION: Cllr. Tomlinson/Clerk**

1.3 Co-option of new members – Parish Clerk advised that she will display notices notifying the public of casual vacancies on the council. **ACTION: Clerk**

### **2.0 APOLOGIES FOR ABSENCE:**

None

### **3.0 CORRESPONDENCE:**

3.1 The Clerk presented the correspondence/communication received since the previous meeting:

- Emails from NALC/Hardwick in Partnership
- Email to NALC re cash reserves/legacies
- Email/discussion with J Cundall regarding wreath for Remembrance service
- Email re Tees Valley Sport network event, Cllr Webb expressed an interest in the event.
- Emails to & from Ward Councillors re: Grey Towers Village meetings
- Emails to/from Middlesbrough Council re: GTV contract conditions
- Letter to Appleton re hedge cutting at The Polo Field
- Emails/letters/CD to & from Middlesbrough Council re LDF
- Letter from Nick Hill resignation
- Emails/Letters from Planning Inspectorate re footpaths 48/59
- Email/Information from Forewind re Dogger Bank – B Mullen progressing
- Email to Middlesbrough Council re: temporary footpath closure
- Email to/from Middlesbrough Council re: Grey Towers Village 106 monies
- Letter to/from Great North Air Ambulance donation of £50 (calendar profit)
- Letter to Middlesbrough Council planning objection 26A The Avenue
- Donation request from Friends of Chandler Ridge
- Email from Youth Worker requesting time at a meeting

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3.2 Wreath ordered for church service on Remembrance Day, Cllr's Webb and Leyland to attend.

3.3 Clerk to invite Youth Leader to future meeting.

**ACTION: Clerk**

3.4 Cllr. Webb took LDF disk from MC for perusal.

**ACTION: Cllr. Webb**

3.5 Cllr. Webb expressed an interest in attending the Tees Valley Sports network event to find further information

**ACTION: Cllr. Webb**

3.6 Donation to Friends of Chandlers Ridge members agreed that the Parish Council is not able to donate as the items have already been purchased.

**ACTION: Clerk**

**4.0 ANY OTHER BUSINESS:**

4.1 Christmas lights - Clerk to request switch on for the beginning of December 2013. **ACTION: Clerk**

4.2 Advisory Committee – Cllr Yates expressed an interest in becoming part of the Committee. Bob Mullen said that he would welcome his joining and would like to encourage a member of the community to join this committee to have three members. Bob Mullen clarified that the advisory committee does not make decisions and is used to complete research when the council request advice.

**ACTION: December Agenda**

4.3 Members asked that all correspondence is sent via the clerk in future.

**ACTION: All members**

**5.0 MINUTES OF THE PREVIOUS MEETING (02/07/13):**

Cllr. Leyland proposed that the minutes of the previous meeting held on 2<sup>nd</sup> October 2013 were a true and correct record; this was seconded by Cllr. Yates. Members voted, agreed and Chairman signed the minutes.

**6.0 MATTERS ARISING FROM THE MINUTES:**

5.0 Speedwatch - Cllr. Leyland asked Clerk to contact local police to ascertain what speed checks have been completed and future plans for the speed watch programme in Nunthorpe. **ACTION: Clerk**

6.3 CiLCA course - Cllr. Leyland advised he had received information regarding the course which the Clerk is completing, which he still feels unsure of the merits the course brings.

6.3 Budget - Cllr. Harrison advised that the budget had been agreed at the last meeting and the precept to be requested was £7,000 for 2014/2015.

12.0 Tree Legacy Fund – Cllr. Harrison clarified that he had queried to whom any monies would be paid if we started a legacy fund. He advised that money can be kept in a separate bank account and minuted for a specific purpose (earmarked).

**7.0 FINANCE:**

Cllr. Harrison presented his monthly financial report, which all members agreed as correct.

7.1 Expenditure since last meeting:

Parish Clerk October Wages & expenses	£ 429.02
Room Hire	£ 26.00
Refreshments for photographic exhibition	£ 8.58
Photographic Competitions – Prize monies	£ 140.00

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Treasurer – reimbursement ink/postage etc	£ 17.08
7.2 Liabilities            Boundary Stones	£ 3900.00

7.3 Budget: Cllr. Harrison advised that the precept of £7,000 was agreed at the October meeting and he would now be standing down as RFO with immediate effect, due to other commitments. Cllr. Tomlinson thanked Cllr. Harrison for the work he has done and enquired if any other members were happy to take on the role of RFO. No Councillors were willing to take this position and the Clerk was asked if she was able to fulfil this task. The clerk confirmed that she would take this on and all members except Cllr. Leyland were happy with this arrangement. Signatories on both accounts would need updating,

**ACTION: Clerk to obtain forms to add signatures to accounts**

**8.0 IMPROVING THE PARISH COUNCIL:**

**8.1 Standing Orders:**

Cllr. Tomlinson stated that at the last meeting it had been discussed that the standing orders would be agreed at this meeting. He asked that this be deferred until the December meeting for the new RFO to look through the financial regulations, and for the new model NALC set to be studied. However he believes them to be as the original. Cllr. Harrison queried some points and it was agreed to add – Refer to Financial Regulations to the finance section. Cllr. Yates proposed a vote for the reduced version that the working party has submitted, seconded by Cllr. Morrish. Members voted four in favour, one against and one abstention.

**ACTION: December Agenda**

**8.2 Statutory requirements:**

Planning Committee – Clerk advised her concerns that the Planning Committee is not working as a committee which is required by law to display dates of meetings and allow public attendance. It was discussed that this is difficult due to the 21 days required for planning applications. Both members on the planning committee advised their resignation from the committee and felt that decisions in future can be made at the full council meeting, which may be a problem for any decisions required mid month. Bob Mullen to forward all planning applications and his evaluations to full council.

**ACTION: December Agenda**

**9.0 S106 MONIES:**

Response from Middlesbrough Council last month that they had sent the invoice and were awaiting the monies being paid by the Developer. Bob Mullen advised that of the £100,000, 80% is to Nunthorpe and 20% to Marton West.

**10.0 NUNTHORPE AND MARTON RECREATION CLUB (Cllr Yates update):**

Cllr. Yates advised his ongoing concerns regards the club management.

**11.0 GREY TOWERS VILLAGE DEVELOPMENT/FOOTPATHS:**

Clerk advised that last week's site meeting had been cancelled and that this week's meeting had a time change to 3pm. Cllr. Leyland advised that he felt that the Parish Council should only attend one meeting per month at the site.

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Cllr Yates reminded members that the council had agreed at the October meeting to attend on a weekly basis. Cllr. Tomlinson said that he would attend this week's meeting and advise members of the outcome. **ACTION: Cllr. Tomlinson**

#### **12.0 ALLOTMENTS:**

Bob Mullen advised that he has spoken with the Estate Agents and the sale of the land to developers looks likely to be completed within the next few weeks. Members discussed the loss of the allotments and the need to attempt to find land if there were sufficient requests for this.

#### **13.0 LDF:**

Members discussed correspondence regarding the LDF (Local Development Framework) and the response date of 16<sup>th</sup> December 2013. Middlesbrough Council Officers have offered to attend a meeting to advise further. Clerk to invite officers to the December Parish meeting and Cllr. Leyland to work with Bob Mullen on any objections. **ACTION: Clerk/Cllr Leyland/Bob Mullen**

#### **14.0 CONDUCT OF WARD COUNCILLORS:**

No response from Middlesbrough Council to date. Cllr. Yates proposed progressing this matter, seconded by Cllr. Webb, voted 5 in favour 1 abstention, Clerk to request a progress from Bryn Roberts. **ACTION: Clerk**

#### **15.0 PROJECTS:**

##### **Update on projects:**

15.1 The Avenue Pond – Middlesbrough Council engineers looking at the feasibility.

15.2 Short Story Competition – Cllr. Yates advised that he is still progressing this.

##### **ACTION: Cllr. Yates**

15.3 Tree Legacy Fund – Cllr. Harrison stated that no response has been received from Middlesbrough Council or NALC, who did advise the death of their financial and audit advisor, he asked that the Clerk progress this further.

##### **ACTION: Clerk**

15.4 Photograph Competition – Members discussed the low numbers at the exhibition and the need for extra advertising for events in future. Clerk advised that 60 no. are available to purchase at Rookwood News, a further 20 no. were given to Lesley Tomlinson for sale at the Community Council meeting. Members agree Clerk to organise all sales. **ACTION: Clerk**

15.5 Welcome to Nunthorpe Signs – Cllr. Leyland still to progress.

##### **ACTION: Cllr Leyland**

##### **New Projects:**

15.6 Litter Picking at local schools – Proposal by Cllr. Leyland circulated by the Clerk. Cllr. Yates reiterated the fraught legal position when donating to schools as advised by the Clerk. Cllr. Harrison stated that donations have always been donated not to the schools but to the Friends of the School which is a charity and the Gardeners group. Cllr. Yates said he thought that this was a brilliant idea to interact with the young people and asked if he could work with Cllr Leyland on this project.

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Cllr. Leyland advised that he no longer wished to be involved in the project. A vote was taken to progress this proposal, 4 votes in favour with 2 abstentions.

**ACTION: Cllr. Yates**

**16.0 NEWSLETTER:**

Cllr. Yates advised that he has circulated a different version which has smaller font and three columns to allow more content if the Council wish to change format. However, he stated that with a smaller number of Councillors this may be difficult to fill. Cllr. Morrish advised that the font needs to be of a size readable by the elderly members of the parish. Members discussed recent problems with the publishing of the newsletter and the timescales due to this being a collaborative publication. Cllr. Leyland stated his concerns regarding the Ward Cllrs' information going together with the newsletter in the run up to the next elections in 2015.

**17.0 PLANNING APPLICATIONS – PLANNING COMMITTEE FEEDBACK:**

Review of previous applications: A Report summarising the status of previous applications compiled by the NPC Advisor Committee was circulated in advance of the meeting.

Applications were brought to the attention of the full NPC requiring discussion/decision.

17.1 26A The Avenue – Objection sent.

17.2 Low Gill – Bob Mullen advised that he has spoken with the planning officer who is unhappy with the transport assessment and has referred back to the developer. Cllr. Yates advised that Redcar & Cleveland Council had submitted a paper to end any involvement in the East Middlesbrough Transport Corridor, which Bob Mullen stated may be over turned as the NPPF stated that it is a duty to co-operate between councils and that the inspector may state that the scheme cannot be jeopardised.

**With no further business to discuss, the Chair closed the meeting at 9.30pm thanking Members for their attendance.**

**The next meeting will be held on Wednesday 4<sup>th</sup> December 2013.**