

**Nunthorpe Parish Council**  
**Minutes of Meeting Held Wednesday 5<sup>th</sup> October 2016**

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**PRESENT:**

Ken Tomlinson (Chair), John Harrison, Charles Morrish, Stephen Thomason, David Leyland, Frank Robinson. Jo Turner.

**IN ATTENDANCE:**

Angela Livingstone (NPC Clerk).

Ward Cllrs. McGloin & Rathmell. Mrs L Tomlinson (Community Council), Mr B Mullen, Mr N Hill.

**1.0 APOLOGIES FOR ABSENCE:**

There were no apologies.

**2.0 CLERKS REPORT ON CORRESPONDENCE:**

2.1 The Clerk presented the correspondence/communication sent and received since the previous meeting:

07.9.16	Email to Cllr Rathmell re grant for Nunthorpe Working together
07.9.16	Email to Cllr McGloin re donation to Nunthorpe CC for Fireworks event
07.9.16	Invoice from Staples for ink/paper
12.9.16	Email to MC objection re 196 boundary wall
12.9.16	Email to MC objection re Red House, Church Lane
12.9.16	Email from MC 80 Cookgate planning application
12.9.16	Email from MC 19 The Avenue planning application
13.9.16	Email from Cllr Rathmell re Ward Councillor meetings
14.9.16	Email from MC Searchlight Farm planning application
14.9.16	Email to opinioneer site re proposal for engagement app.
20.9.16	Email from Chandlers Ridge Academy to David Wilson Homes re S106
20.9.16	Emails from John Hawkins re Swans Corner development
30.9.16	Invoice emailed from Parish Council Websites
30.9.16	Invoice and audit return from BDO
3.10.16	Email from MC re planning application Eastfield Farm
5.10.16	Call from resident re Church Lane new homes boundary
5.10.16	Email from MC re 196 Guisborough Road

September    Emails from Hardwick in Partnership

**Report**

2.2 Letter from Chandlers Ridge Academy – Cllr Turner declared an interest.

The Parish Council had been copied into a letter sent from Chandlers Ridge Academy regarding S106 monies to David Wilson Homes Grey Towers site. Cllr Tomlinson informed that he had been involved in the 106 meetings. He understood there was 106 monies in the agreement allocated for Chandlers Ridge when the 149<sup>th</sup> house was sold. Cllr Turner informed that the school had commissioned the classrooms in 2012. The classrooms had been built and reserves had dwindled. She added that funding for Nunthorpe schools was very low. She informed that the letter was intended to clarify if monies had been sent to Middlesbrough Council and allocated elsewhere within the town. Cllr Morrish stated that S106 monies from the Grey Towers Park estate towards a playground had been used for

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other recreation purposes by Middlesbrough Council outside of the Nunthorpe area. Councillors discussed whether the classrooms were built prior to the 106 agreement. Cllr Turner informed that the homes were marketed by David Wilson Homes with Chandlers Ridge Academy mentioned in brochures. Cllrs' proposed that clarification be sort regarding the wording for the 106 agreement and a clear statement from the school regarding the date for commissioning and build for the classrooms. Cllr Turner checked the wording from the 106 agreement which she would forward to Cllrs. and clarified that the wording stated monies to Chandlers Ridge for general educational services provision and infrastructure.

**ACTION:Cllr Turner/Clerk**

2.3 A resident had called the Clerk querying the boundary on new homes erected at Church Lane. She suggested that the line of trees inside of the front gardens form the original boundary and she has maps showing this. Cllr Tomlinson had visited the site and noted the tree line discussed. Ward Cllr McGloin informed that she had requested a site visit by Middlesbrough Council to clarify. Cllr Leyland asked that the Parish Council be included in the visit. Cllr Harrison stated his disbelief that Middlesbrough Council had not made relevant checks. The resident had also stated concern on the erection of a fence when turning out of St Marys Church carpark, she felt this was a safety hazard and that accidents were likely.

**ACTION: Await MC reply**

**3.0 APPROVAL AND MATTERS ARISING – SEPTEMBER MEETING:**

3.1 Cllr. Harrison proposed that the Minutes of the Council meeting held on 7<sup>th</sup> September 2016 were a true and correct record seconded by Cllr. Morrish.

Members voted and agreed. Chairman signed the minutes. Clerk to forward to Middlesbrough Council and Mynunthorpe website.

**ACTION: Clerk**

3.2 Fireworks Event – Arising from Item 2.4

Cllr Leyland clarified that Parish Councillors were not assisting with the fireworks.

3.3 Poole roundabout footpaths – Arising from 2.8

The Clerk confirmed that a letter had been sent to Middlesbrough Council to which a response was awaited.

**ACTION: Clerk**

**4.0 FINANCIAL REPORT:**

The Clerk presented the monthly financial report, which all members agreed as correct.

**4.1 Expenditure since last meeting:**

		Cheque no
Parish Clerk September Wages including		
6 months expenses and broadband fees	410.24	001082
Room Hire September	13.00	001083
Community Council – Fireworks event	250.00	001084
Nunthorpe Working Together	250.00	001085
Staples ink/paper	40.98	credit card
BDO Audit fees	192.00	001086
Parish Council Websites	600.00	001087

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4.2 Money into bank

HMRC VAT return 344.37

4.3 The Clerk confirmed that the audit had been approved by the external auditor BDO. The auditor had asked that an assets register be kept and an extra charge had been incurred due to the extra income from grants.

**5.0 PROGRESS REPORT ON PROJECTS: WAR MEMORIAL, NPC Grants**

5.1 War Memorial

The Clerk asked for confirmation that the Parish Council were donating £75 to the Royal British Legion and was she to organize the wreath for the Remembrance Sunday service. Cllr Leyland informed that he had already organized this. The Clerk asked Parish Councillors for confirmation of the donation amount, which Cllr Leyland stated he had agreed was £75. All Councillors agreed. Clerk to send letter and donation. **ACTION: Clerk**

5.1.1 Ward Cllr McGloin informed that she had spoken with the estate agent regarding the advertising boards. There had been complaints from residents and visitors regarding the unsightly boards. She had been informed that the boards were to be changed. A request had been made for the area to be tidied by the developer.

5.1.2 Cllr Leyland stated that he would advise the name of the Council Officer involved with grass reinstatement. The Clerk informed that a name had previously been given, this contact had left the Council and a further contact had been advised by Ward Cllr. Rathmell. Despite two emails to the contact, there had been no reply. Clerk to progress having the grass reinstated in an appropriate manner. **ACTION: Clerk**

5.1.3 Cllr Leyland informed that he had not made contact with Laura Chambers regarding the fence at the War Memorial. Cllrs agreed that Cllr Robinson should work with Cllr Leyland on this. **ACTION: Cllr Leyland/Cllr Robinson**

5.2 Grants

5.2.1 Trees on Mallowdale - Cllr Leyland informed that he had spoken with Middlesbrough Council Officer, John McQuade. He had indicated that there would be no issues using either the Council or an outside contractor for any works. Cllr Leyland was given a further contact of Andy Mace to discuss species and select appropriate locations. Cllr Leyland asked for another member of the Parish Council to join him on progressing this. Ward Cllr McGloin enquired what trees were being discussed and stated that residents should be consulted prior to any decisions made on spending. Cllr Tomlinson clarified that the Parish Council was just costing the idea and wished to complete something of note for the community. The Clerk stated that in a past questionnaire residents had stated that the green and leafy area was one of the favored aspects of Nunthorpe. Cllr Tomlinson stated that the Parish Council was open to ideas and confirmed that he would work with Cllr Leyland on this project. Cllr Turner stated that a poll could be added to the website.

**ACTION: Cllr Leyland/ Cllr Tomlinson**

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5.2.2 Cllr Leyland reported that he had attended an exhibition at St Mary's Church to celebrate the anniversary. He had been offered 5000 crocus bulbs if anyone was interested. Ward Cllr McGloin confirmed that she was interested. **ACTION: Cllr Leyland**

**6.0 WEBSITE UPDATE**

Cllr Turner informed that the website was almost complete. She still needed information to populate the community facilities sections. She requested assistance finding the information on the following.

Churches – Cllrs informed that this information could be easily found on the Nunthorpe Design Statement.

Sport – Recreation club, football clubs etc – Cllr Thomason stated he would assist.

Local clubs and groups – Cllr Turner informed that she had added information from the community café which was well represented on the web. She stated there were numerous other groups including scouts, brownies and Nunthorpe Players. Councillor Leyland and Councillor Robinson agreed to progress this. Members felt that groups would come to the Parish Council to obtain the extra advertising.

The Clerk had uploaded all information required from April 2015 onwards. Councillors profiles and biographies needed completing. Cllr Turner asked for consent from Bob Mullen to borrow content from the mynunthorpe website with credit stated to the website. Bob Mullen agreed to this and to there being a link to his website. Cllr Turner stated the need to keep residents updated and felt that a monthly newsletter could be sent by email. Councillors agreed this action. The History of Nunthorpe had been taken from the Nunthorpe Design Statement. Lesley Tomlinson informed that she had a different version which she would forward. Cllr Turner informed that there would be an area on the website for polls. **ACTION: ALL**

**7.0 COUNCILLORS PERSONAL LIABILITY INSURANCE:**

The Clerk had taken full insurance details to Cllr Leyland. Councillors all agreed that they had concerns regarding the level of cover for public liability. The Clerk was asked to obtain further information regarding detail and any possible additional cover. **ACTION: Clerk**

**8.0 MAYORS VISION:**

Cllr Tomlinson stated he had read through the Mayors Vision document and agreed that all items identified by the Mayor were desirable. He felt however, that there was nothing regarding individual responsibility. All members agreed that there seemed to be a lack of focus around stronger communities, there was little to show that Middlesbrough Council were interested in promoting pride in the community. Ward Cllr Rathmell stated that he felt that the views of the Parish Council should be advised, stating what is wanted by the community. He reminded members that other areas have subsidised hubs. Cllr Tomlinson stated the terms of reference for the Parish Council were to maintain and enhance. Cllr Thomason commented that Middlesbrough Council should focus on improving the image of

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Middlesbrough and stop the town always being at the wrong end of the polls. Councillors agreed that Cllrs Thomason and Tomlinson draft a response to the mayor, to be circulated for approval. **ACTION: Cllr Tomlinson/Cllr Thomason**

**9.0 DEVELOPMENT WORKING PARTY**

Cllr Tomlinson stated that he had met with Cllr Harrison and Cllr Robinson, tasks had been discussed to investigate information on developments including conditions imposed. These included looking at the report from John Hawkins on the Swans Corner Development, the sale of Upsall Grange Farm, conditions imposed for Grey Towers Farm and conditions prior to development of the Guisborough Road/Bypass swath of land. The group would check that conditions imposed were being applied. Cllr Robinson informed that he would contact John Hawkins for further information. Bob Mullen confirmed he would be happy to assist if required. Ward Cllr McGloin informed that she was progressing a meeting with Middlesbrough Council and Redcar & Cleveland Council regarding the East Cleveland Bypass. Redcar & Cleveland Council had informed they had met with Middlesbrough Council and a suggestion of widening Ormesby Bank had been made. She stated that the Parish Council would be invited to any meeting. Ward Cllr Rathmell advised that in a recent planning meeting discussing future development it had been stated that no improvements were required to the infrastructure. **ACTION: Development Working Party**

**10.0 SWANSCORNER DEVELOPMENT**

Being progressed via the Development working party.

**11.0 NUNTHORPE HALL FARM:**

Cllr Leyland informed that as a resident he had sent a letter to Middlesbrough Council regarding the manner in which the sale had been conducted having anomalies. Members discussed concerns regard a number of asset sales and the intention of writing to the Council asking for the sale of Nunthorpe Hall farm to be put on hold until the procedures were correct. Cllr Leyland would send a copy to the Parish Council to keep them informed. **ACTION: Cllr Leyland**

Ward Cllr Rathmell informed he had various concerns regarding asset sales. In response to a question, he informed that to date the Blacksmiths Yard had been through the tender process and the developer had pulled out of the purchase.

**12.0 80 COOKGATE**

Cllr Leyland proposed that the Parish Council erect a fence around the public open space near 80 Cookgate, Parish Councillors were asked if they supported this action and this was voted against with two abstentions. Cllr Leyland asked that the warning against first registration was completed which Ward Cllr Rathmell advised against. Cllr Leyland stated his disappointment that the Parish Council had put a lot of effort into objecting to the land grabbing and were not progressing this item. Parish Councillors asked that the Clerk send a further email to MP Tom Blenkinsop requesting a reply. **ACTION:Clerk**

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**13.0 FLOWER TUBS – THE AVENUE:**

Councillors had met prior to the meeting at the area on the Avenue to be able to appreciate the concerns voiced by Cllr Leyland. All members agreed that the area looked uncared for. Cllr Leyland stated that he would like to replace the shrubs which have been in place for 35 years with herbaceous plants alike those planted by Nunthorpe in Bloom in the displays on Stainton Way. Councillors asked that Cllr Leyland propose some options together with progressing a contractor to keep the area tidy. Ward Cllr McGloin enquired who owns the area and stated that Middlesbrough Council must be involved and residents must be consulted. She stated that the Grumpy Gardeners group had taken on the responsibility, but then abandoned the area. She felt the area was presentable. Parish Councillors agreed that the area was an eyesore and needed improvements. Cllr Tomlinson agreed that the Parish Council needed to be mindful of spending monies on areas which were the responsibility of Middlesbrough Council. **ACTION: Cllr Leyland**

Ward Cllr McGloin left the meeting.

**14.0 PLANNING:**

14.1 Review of previous applications: Applications were brought to the attention of the full NPC requiring discussion/decision.

[2no bay windows to front elevation and french doors to side](#)

Eastfield Farm Stokesley Road Nunthorpe Middlesbrough TS7 0PB  
No objection.

[Erection of Polytunnel](#)

Searchlight Farm Stokesley Road Nunthorpe Middlesbrough TS7 0PB  
No objection.

[Single storey extensions at front and side](#)

80 Cookgate Middlesbrough TS7 0PZ  
No objections. Cllr Robinson stated he would like to see plans. Cllr Leyland stated that planning only looked at the external plans. He added that the application was not on controversial land.

[First floor only extension to front](#)

6 Collingham Drive Middlesbrough TS7 0GB  
Cllr Tomlinson stated that he was unable to access plans on the planning portal. Cllr Tomlinson and Cllr Leyland to look at the application. **ACTION:CllrTomlinson/Cllr Leyland**

[Single storey extension at rear](#)

155 Guisborough Road Middlesbrough TS7 0JQ  
No objection.

[Part two storey, part single storey extension at side/rear](#)

19 The Avenue Nunthorpe Middlesbrough TS7 0AA  
Councillors felt that the space at the side of the property was narrow but had no objections.

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14.2 196 Guisborough Road – Application for wall - Cllr Tomlinson declared an interest.

Cllr Tomlinson informed that the Parish Council had sent an objection. He had not sent a personal objection but had asked for an officer to come to site and drive onto Guisborough Road from his driveway. He was unsure if this had occurred. Ward Cllr Rathmell stated that he would speak with the Police regarding the hazard. Cllr Tomlinson informed that the wall had been recommended for approval by the planning officer and it was stated that there was not a significant effect on the area. All members agreed that the views of Nunthorpe residents were being ignored again. A report provided by Middlesbrough Council stated that footpaths were on the other side of the road and pedestrians use this side of the road at their risk. Cllr Leyland stated that the report was incorrect and it was agreed that an email be sent challenging points for use as evidence at the planning committee meeting. Cllr Tomlinson did not take part in the decision making but stated that he would attend the meeting on 14<sup>th</sup> October as a resident and would take photographs for information. Cllr Leyland proposed that he draft a letter with Bob Mullen's assistance, to be circulated for approval.

**ACTION: Cllr Leyland /Cllr Tomlinson**

Additional discussions -

Cllr Turner informed members of the meeting that due to being part of Chandlers Ridge Governing Board she would need to tender her resignation. She proposed the idea that she would continue to attend meetings and be involved with the Parish Council and especially the website as an Advisor. She stated that she hoped that in the future she would be able to take up the position of Parish Councillor again.

All members expressed their willingness to have Mrs Turner continue as an Advisor and offered their thanks for the work she had been involved with during her time as a Parish Councillor.

Cllr Leyland noted the attendance of the Ward Councillors, Advisers, Community Council representative and residents which he welcomed at the meeting.

**With no further business to discuss, the Chair closed the meeting at 9.15pm  
and thanked Members for their attendance.**