

Application by a Personal Licence Holder to change name and/or address

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary. You are advised to keep a copy of the completed form for your records.

1. Your personal details	
TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)	
Surname:	
Forenames:	
Details of Licence Held:	
Licence No.	
Date of Issue	
NEW ADDRESS WHERE ORDINARILY RESIDENT (We will use this address to correspond with you unless you complete the separate correspondence box below).	
Post town	Post code
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
FAX NUMBER	
EMAIL ADDRESS (if you would prefer us to correspond with you by email)	

Address for correspondence associated with this application (if different to the address above)	
Post town	Post code
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
FAX NUMBER	
EMAIL ADDRESS (if you would prefer us to correspond with you by e mail)	

Previous Address	
Post town	Post code

2. Check List:	
	Please tick ✓ yes
<input type="checkbox"/> I have enclosed my Personal Licence	<input type="checkbox"/>
<input type="checkbox"/> I have enclosed my Personal Licence ID Card	<input type="checkbox"/>
<input type="checkbox"/> I have enclosed payment of £10.50 – (make cheques payable to 'Middlesbrough Council')	<input type="checkbox"/>

3. Declaration	
<p>The information contained in this form is correct to the best of my knowledge and belief.</p> <p>It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal or change of address of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement.) To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.</p>	
SIGNATURE	DATE

Information on the Licensing Act 2003 is available on the Department of Culture, Media and Sport website (http://www.culture.gov.uk/alcohol_and_entertainment/default.htm) or from Middlesbrough Borough Council at www.middlesbrough.gov.uk