

SCHOOLS MANAGEMENT FORUM
MINUTES OF THE VIRTUAL MEETING HELD ON, WEDNESDAY,
WEDNESDAY 13 JANUARY 2020 @ 9:15AM

ATTENDING:

Andrea Crawshaw	Chair / Acklam Grange School
Rob Brown	Director of Education, Prevention & Partnership
Dianne Nielsen	Senior Accounting Officer – MBC
Afzal Khushi	PVI
Andy Rogers	Observer
Beverley Hewitt-Best	Newham Bridge Primary School
Mary Brindle	Macmillan Academy
Helen Steele	Caldicotes Academy
Brendan Fox	Observer
Emma Watson	Avenue Primary
Janet Wainwright	Observer
Jackie Walsh	Green Lane Primary School
Kate Barkley	Viewley Hill Primary
Sarah Lymer	Linthorpe Primary School
Anita Jefferies	Archibald School
Janis French	Priory Woods School & Arts College
Adam Cooper	Abingdon Primary
James Howlett	PVI
Helen Bone	Observer
Sheila Marley	School Readiness Team Manager - MBC
Louise Davies	Linthorpe Primary
Helen Dalby	Nicholas Postgate
Jackie Lowe	Observer
Tracey Houston	Observer, Newport Primary
Meika Smiles	Executive Member for Communities and Education

1	<p><u>APOLOGIES FOR ABSENCE/ANY ITEMS FOR AOB</u></p> <ul style="list-style-type: none"> • David Dawes- King’s Academy • Julia Rodwell- Park End Primary <p>Members wished to consider DfE delivery of laptops under AOB.</p>
2	<p><u>MINUTES OF PREVIOUS MEETING/MATTERS ARISING</u></p> <p>There was no matters arising.</p>

3	<p><u>DECISION/ACTION LOG</u></p> <p>DSG High Needs Recovery Plan – verbal report by Judi Libby to be covered at the next meeting</p> <p>It was agreed that all other items within the decision log were completed.</p>
4	<p><u>DSG CENTRAL SCHOOL SERVICES BLOCK 2021-22</u></p> <p>DN provided a report on DSG Central Services Block. It was reported that the total of the Central Services Block for 2021/22 as per the settlement is £1,062,737. As advised in the November report, this now includes Teachers' Pension Employer Contribution (TPECG) funding for centrally employed teachers. This element of the funding is £57.1k. If you exclude the TPECG in 2021-22 the budget has reduced by £46.8k from 2020/21. The majority of this reduction is a 20% reduction in the historical commitments element of the CSSB funding. DfE have indicated that this element will be reduced over the coming years. DN would expect that this element will reduce by 20% year on year.</p> <p>The DfE expect a reduction of the historical commitments of which the Speech & Language contract is one. In order to continue with the contract in its current form, the DSG High Needs will contribute to the large SaLT contract for one year. The contract and the impact of this support is to be reviewed and a report will follow later in the year.</p> <p><i>Can you clarify how many centrally employed teachers are there?</i> Clarification would be provided in respect of this matter.</p> <p>Recommendations</p> <ul style="list-style-type: none"> • Note the decrease in CSSB budget. • Note the introduction of the TPECG for centrally employed teachers to be funded from the grant. • Note the one off funding in 2021-22 from DSG High Needs to support the continuation of the Speech and Language contract in 2021-22. • Note the review of the speech and language contract. • Agree the services to be funded from Central Services Schools Block. <p>No objections were raised by Members of the Board.</p>

5 DSG SCHOOLS BLOCK 2021-22

DN indicated that the following DSG allocations for schools block were received from ESFA on 17th December 2020:

Total Schools Block (Excluding Growth, TPG & TPECG) £'000	Protected schools block funding for pay & pension grants £'000	Premises £'000	Growth Funding £'000	Total Schools Block £'000
111,542.1	4,817.3	709.8	764.9.0	117,834.1

DN advised that from that the National Funding Formula (NFF) was able to be implemented in full. This left an unallocated fund and two options of allocating the funding was presented. A discussion took place of both options and how they affect funding against the base of NNF.

As advised at the School Management Forum on 13th November 2019, there is a requirement to create a growth fund. The 2020-21 Growth Fund allocation is expected to underspend by £195.8k, and it was proposed to roll forward this underspend in to 2021-22 to create the 2021-22 growth fund budget. This will be sufficient to fund 30, KS3 places from September 2021. The budget required for 2021-2022 is £120.5k. This allows for a contingency budget of £75.3k. There is no additional budget required from the 2021-22 DSG Schools Block.

Recommendations

- Recommend that option 1 is the preferred option to progress as the funding formula for 2021-22.
- Approve the 2021-22 School Formula and submission of the final pro-forma to the ESFA.
- Agree to roll forward the Growth Fund underspend in to 2021-22 to create the 2021-22 Growth Fund budget.
- Note the one off unallocated budget, which is a one off gain in 2021-22. When setting the budget for 2022-23 the NFF rates for 2022-23 will be applied and the benefit of the unallocated budget for 2021-22 may not be carried in to 2022-23.

A concern was raised about the contingency in terms of the Growth Fund, £75k is a lot of money to just be there without use, considering it has £120k already. DN advised to keep contingency, we need to secure that if there was an influx in numbers, that we would have funding for schools who will need it.

No objections were raised by Members of the Board.

6 DSG EARLY YEARS BUDGET 2021-22

DN presented DSG Early Years Budget. She informed Members that the DSG is a ring fenced grant of which the early years block is part of. The early years block is provided to the Local Authority to fund universal free entitlement for 3 & 4 year olds, qualifying 30 hours entitlement for 3 & 4 year olds and 15 hours funding for qualifying 2 year old entitlement, early years pupil premium (for qualifying children) and Disabled Access Funding (for qualifying children). In addition, the early years block provides the Local Authority with funding for centrally provided early years support and an early year's inclusion fund.

The following DSG allocations for early years were received from ESFA on 17th December. These allocations are only draft as they are based on the January 2020 census, the final allocation will be based on the January 2021 and January 2022 census and therefore as in previous years will not be known until after the end of the financial year.

The DSG Early Years Block, 3 & 4 year old funding allocations are based on a unit rate of £4.80 per an hour. This is an increase of 6 pence per hour. The rate received for 3 & 4 year olds must cover the universal hourly rate, extended hourly rate, supplements, central allocation and SEN inclusion funds. Therefore the full rate of £4.80 cannot be passed onto providers.

The DSG Early Years Block, 2 year old allocation is based on a unit rate of £5.36 per hour. An increase of 8 pence per hour.

Early Years rates to be paid to providers in 2021-22:-

3 & 4 Year Old Funding	2021/22 Rate £
All providers - Universal Entitlement, per hour per child	4.11
All providers - Additional 15 hours, per hour per child	4.11
Deprivation (budget)	230,000
Flexible supplementary payment	0.81
2 Year Old Funding	
All providers – per hour per child	5.19

The EYPP allocation is based on a unit rate of £0.53 per hour. This is the same rate as was received for 2020/21.

The DAF allocation is based on £615 per child, this is the same rate as received in 2020/21.

Recommendations

- Note the central allocation.

- Note the proposed early years' formula and rates for 2021/22.
- Note the indicative SEN Inclusion Fund total budget of £200k to be formalised in line with the setting of the DSG High Needs budget.

The discussion followed in which it was acknowledged that Headteachers and SBM are concerned about losing funding during Covid pandemic due to children who are not attending schools and nurseries.

7 DE-DELEGATION 2021-22

DN informed Members that De-delegation takes funds directly out of primary maintained schools budget share calculation to pay for services. De-delegation is allowed for maintained schools only and must be agreed by relevant school forum members. In Middlesbrough it is for the school forum members for primary maintained schools to decide whether de-delegation takes place to fund centrally provided services. Any decision taken at school forum will apply to all primary maintained schools. De-delegation does not apply to special schools, nursery schools, PRUs or academies. Services will be offered as an SLA to special schools, nursery schools, PRUs and academies.

A discussion took place on Union Facility Time. It was proposed to reduce the budget for 2021-22 due to moving towards a day rate of £180 and also the take up has not been required. The LA proposes that this budget is de-delegated in 2021-22.

Licences/subscriptions

The following table includes the proposed licences for 2021-22.

Licence/Subscription	Basis of charge	2021-22
CAPITA ONE (net of contribution from early years)	Per pupil	£3.84
Liquid Logic: ICS (45% contribution)	Per pupil	£1.27
Technology Forge	Per pupil	£0.13
CLEAPSS Membership and RPA Service	Per pupil (Pri)	£0.16
	Per Pupil (Sec)	£0.16
	Per Pupil (Spec)	£0.16
	Lump Sum (Sec)	£51

Due to the timing of setting the budget for de-delegation and organisations providing their costs for 2021-22, the rates for CAPITA ONE, Technology Forge and CLEAPSS could not be confirmed. An assumption has been made for the uplift in rates for 2021-22. Actual rates will be charged, once they are confirmed. It was not expected that any variation to the rates above would be significant.

	<p>Recommendations</p> <ul style="list-style-type: none"> Maintained Primary representatives provide a view on which budget are to be de-delegated in 2021-22. <p>Maintained Primary schools Headteachers raised their concerns about de-delegating Capita One.</p> <p>RESOLVED that SMF invite a person to their meetings to explain more about the benefits of Capita One de-delegation.</p> <p>Capita One de-delegation was voted as “YES” by Maintained Primary Schools Headteachers</p> <p>Liquid Logic was voted as “NO” by Maintained Primary Schools Headteachers.</p> <p>Technology Forge need to be explored and explained more. Primary schools Headteachers confirmed that they are happy to move forward with Technology Forge for this year, but will look more into it in future.</p> <p>CLEAPSS Membership was voted as “YES” by Maintained Primary Schools Headteachers</p> <p>Union Facility Time was voted as “YES” by Maintained Primary Schools Headteachers</p>
8	<p><u>ANY OTHER BUSINESS</u></p> <p>Councillor Meika Smiles enquired with members the roll out of ICT from DfE to schools. Had they received their allocation and wanted an understanding of what was needed to support schools.</p>
9	<p><u>ACTIONS FROM THIS MEETING</u></p> <p>Invite a representative to explain more about the benefits of Capita One.</p> <p>Invite a representative to explain more about the benefits of Technology Forge.</p> <p>DSG High Needs 2021-22 budget.</p>
10	<p><u>DATE AND TIME OF FUTURE MEETINGS</u></p> <p>RESOLVED that the next meeting be held at 9.15am on</p> <p>The Chair recorded her thanks to governors for their attendance.</p> <p>Meeting Closed: 10:15 am</p> <p>Approved on _____ (date)</p>

	<p>Signature (Chair) _____</p> <p>Name _____</p>
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