

Minutes of the 239th meeting of the Stainton & Thornton Parish Council held on Tuesday, 12 June 2018 at 7.15 p.m. in the Memorial Hall, Stainton

Present: Parish Councillors A. Liddle (Chair), D. Coupe, A. Conroy, C. Dean, B. Neale, A. Cooper. J. Holmes (Clerk to the Council).

Preceding the Parish Council meeting was an Open Forum where Middlesbrough Council outlined their Preferred Options in relation to the Local Plan. Representing Middlesbrough Council was Paul Clarke, Charlton Gibben and Alex Conti who responded to questions and concerns raised by over 50 residents/members of the public.

47/18. Apologies and Declarations of Interest – Cllr. D.Fewtrell (Holiday)

48/18. Public Participation – Opportunity for members of the public to address the Council
– None

49/18. The Minutes of the 238th meeting held on Tuesday 10 April 2018 were approved by the Parish Council and duly signed as a true record by the Chair.

50/18. The Minutes of the 32nd Annual Meeting held on Tuesday 15 May 2018 were approved by the Parish Council and duly signed as a true copy by the Chair.

51/18. Matters arising from the above Minutes

- a) **Neighbourhood Plan** – An update was given by the Chair. Now that the Preferred Options document had been released by Middlesbrough Council the Neighbourhood Plan group will be in a position to finalise policies. The next meeting is scheduled for 26 June.
- b) **Provision of Bus Services through Stainton** – The bus service provided by Stagecoach is being well used and the MD of Stagecoach will be addressing the next meeting of the Community Council where it is expected that an extension to the present route, taking in Coulby Newham and the Parkway Centre will be announced.
The free bus service operated by the Parkway Centre on a Monday and Friday continues to be well used.
- c) **Dog Fouling Problems** – More prominent signage showing the penalties for dog fouling has been requested by residents. Enquiries to be made with MBC to source appropriate signage.
- d) **Gala Day 2018** – A group of residents have well advanced plans in hand to ensure the Gala Day goes ahead as scheduled on Sunday 15 July. The next meeting of the Gala Day group is on Tuesday 19 June in the Memorial Hall.
- e) **106 Monies** – It was understood that whilst MBC were holding the 106 monies received from Taylor Wimpey the Deed of Variation which would allocate £20,000 to this area had still to be signed by the builders. Chair to contact Taylor Wimpey for clarification.
- f) **General Data Protection Regulations** – The Parish Council had registered with the Information Commissioners' Office as a public authority and had received the appropriate certificate, with effect from 8.5.18.

- g) **Parish Council Website** – The Clerk had made enquiries and found that the Parish Council can easily support its own website and domain name for very little outlay. As well as being able to publish council information parish councillors would have separate email addresses linked to the website.

Resolved: Parish Council to create and maintain its own website.

- h) **Roadside Speed Display Unit** – Following a decision to fund the provision of a roadside speed display unit for use in the Stainton and Thornton areas Cllr. Coupe had been in conversation with MBC to trial various systems before purchase.

52/18. The Report of the Clerk to the Parish Council

a. The following magazines are on circulation to Parish Councillors: Clerk & Councils Direct and Clerk.

b. NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

c. Financial Statement 12.6.18.

Income since last meeting: **£7206.** Precept and Council Tax Grant from MBC,

Expenditure since last meeting: **£2003.91.** Approval required.

10.4.18.	£250.22	NALC.	Subscription 2018.
10.4.18.	£29.79	J.Holmes	Office supplies
2.5.18.	£17.00	CLCA	LCR Subscription
2.5.18.	£35.00	ICO	GDPR registration
16.5.18.	£588.05	Came & Co	Insurance renewal
23.5.18.	£115.20	Baines Jewitt	HMRC RTI submissions
24.5.18.	£11.05	WAVE	Water rates KGG.
29.5.18.	£121.60	Prontaprint	Newsletters
1.6.18.	£20.00	MBC	Printing
4.6.18.	£50.00	C.Whitehead	Internal Audit
5.6.18.	£56.00	H.Heaviside	Plants & compost. EC.
6.6.18.	£590.00	Rainbow Nursery	Plants & compost. EC.
6.6.18.	£120.00	Pallet Earth	Planters. EC.

Balances: Parish Council **£12390.40** Neighbourhood Plan **£550.00** Total: **£12940.40**

Resolved: All payments aforementioned approved.

53/18. Annual Governance and Accountability Return (AGAR Part 2) 2017/18

The Clerk as Responsible Financial Officer has completed the Annual Governance and Accountability Return 2017/18 in accordance with the Accounts and Audit Regulations 2015.

- a) The Certificate of Exemption was completed and dated 10.4.18.
- b) The Annual Internal Audit Report 2017/18 was undertaken and signed by an independent internal auditor on 29.5.18.
- c) The Annual Governance Statement 2017/18 was approved by the Parish Council and signed by the Chairman and Clerk on 12.6.18.
- d) The Accounting Statements 2017/18 were approved by the Parish Council and signed by the Chairman and Responsible Financial Officer on 12.6.18.

Resolved: Copies of all documents mentioned above to be published on the Middlesbrough Council Website, Stainton & Thornton Parish Council webpage by 2.7.18.

54/18 Committee Reports:

- a) **Planning:** - Nil
- b) **Environment Committee (aka Green Finger Gang):** Bedding plants for summer planting in various troughs and planters had been sourced, supplied and delivered to those residents who maintain them on behalf of the Parish Council. Total cost for plants and compost £590.00 (Rainbow Plant Centre). 2 barrel planters had been acquired from MBC, free of charge, to replace similar broken planters at Thornton. 2 new planters had been purchased and delivered from 'Pallet Earth' (£120.00). Next meeting scheduled for 3.7.18. in the Memorial Hall.
- c) **Crime and Disorder:** Cllr Coupe reported that his neighbour has recently suffered a house burglary and Cllr Liddle reported on the damage and vandalism in the Quarry and Maelor's Wood. Incidents of inconsiderate parking of vehicles were still occurring and the situation continues to be monitored.

55/18. Friends of Stainton & Thornton Green Spaces: Cllr. Liddle reported that the AGM will be held in the Church Room, 10am on 9.7.18. Written quotes had been requested and received for footpath improvements in the Quarry and Kell Gate Green as well as field drains in High Rifts field and near the pond in Kell Gate Green. Work would commence once the 106 monies were received.

Cllr. Conroy requested that the annual donation (£200) to the Friends Group be authorised together with the Seats and Noticeboards maintenance fund (£500) as maintenance was ongoing throughout the year.

Resolved: Annual Donation (£200) to FSTGS and Seats and Noticeboard Maintenance Fund (£500) authorised and released.

56/18. Parish Council Insurance – The policy for Stainton & Thornton Parish Council and The Friends of Stainton and Thornton Green Spaces was renewed on 1.6.18. with Came & Company Local Council Insurance at a cost of £588.05. All documents are held by the Clerk.

57/18. Cleveland Local Council Association – Cllr Liddle reported on the meeting held 9.5.18. where the main topic was a proposed joint meeting with the Tees Valley Mayor on 28.6.18. and a list of subjects to be discussed agreed. There is to be a Pre-Meeting on 18.6.18. and Cllr. Coupe will be in attendance representing the Parish Council.

58/18. Date of the 240th meeting of the Parish Council: Tuesday 14 August 2018. 7.15pm in the Memorial Hall.

The Chair formally closed the meeting at 10pm

Agreed and signed as a true recordDate

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: staintonparishcouncil@btinternet.com Tel: 01642 296060. 07980 572115.